

BOOKKEEPING TECHNICIAN O.E.C.

Admission Requirements

Complete the following admissions requirement:

- Be at least 16 years old by the first day of the semester in which you are admitted.

Program Requirements

< Back to Department (<https://catalog.uaf.edu/academic-departments/applied-business-accounting/>)

Minimum Requirements for Bookkeeping Technician Occupational Endorsement: 15 credits

Students must earn a C- grade or better in each course.

Code	Title	Credits
General University Requirements		
Complete the general university requirements. (https://catalog.uaf.edu/endorsements/#guroccupationalendorsementstext)		
Occupational Endorsement Requirements		
Complete the occupational endorsement requirements. (https://catalog.uaf.edu/endorsements/#occupationalendorsementrequirementstext)		
Bookkeeping Technician Program Requirements		
Complete the following:		
ABUS F101	Principles of Accounting I	3
ABUS F141	Payroll Accounting	3
ABUS F201	Principles of Accounting II	3
ABUS F203	Accounting Capstone	3
ABUS F220	Microcomputer Accounting: QuickBooks	3
Total Credits		15