HEALTH, ALLIED
Community and Technical College
907-455-2800
http://www.ctc.uaf.edu/programs/health/

Occupational Endorsement
The occupational endorsements in allied health give students the
knowledge and technical skills for employment in health care.
Occupational endorsements are available in medical billing, medical
coding, medical office reception and nurse aide.

Special admission, licensing or certification requirements may apply
to students in this program. Applicants should familiarize themselves
with these and speak with a faculty advisor if they have any questions or
concerns.

MEDICAL BILLING AND MEDICAL CODING
The occupational endorsements in medical billing and medical coding
prepare students for employment in medical offices, clinics, hospitals
and other medical facilities. Students in the program learn analysis of
medical records and the assigning of codes for indexing diagnoses and
procedures to provide information for reimbursement purposes.

MEDICAL OFFICE RECEPTION
Students receive education in the theory and skills for both office work
and clinical care. Prerequisites for the program include a high school
diploma or GED.

NURSE AIDE
The nurse aide occupational endorsement provides education and
training to students in theory and basic nursing skills necessary to
become efficient and productive health care team members. Students
who successfully complete the program will be prepared to sit for the
national nurse aide examination for certification. This program is open to
those who can document a high school diploma or GED and 10th-grade
reading level by exam, or who have the instructor’s permission. Students
must also be in good physical condition (capable of repeatedly lifting 50
pounds) and have the following immunizations: hepatitis B full series,
two MMRs, chickenpox vaccine (or titer to prove immunity to MMR/
chickenpox) and have a negative PPD for tuberculosis within the past
year.

PHLEBOTOMY
Training is also available in phlebotomy. UAF does not award degree
certificates or endorsements in phlebotomy, but a student who
completes the phlebotomy course may sit for national certification
through the American Society for Clinical Pathology to become a certified
phlebotomy technician.

Students wishing to enroll in phlebotomy must have documentation of
antibody titer for hepatitis B, current immunizations or titers to measles,
mumps, rubella, varicella, flu shot if required by site and a completed two-
step PPD (Purified Protein Derivative) for tuberculosis within the past
year, prior to registering for the class. Additional immunizations may
be necessary as required by the externship site. Students must submit
documentation of a background check administered through the Alaska
State Troopers with the completed application.

Information on any of the allied health programs is available from the
Allied Health Division at the Community and Technical College, PO Box
758040, Fairbanks, AK 99775; by calling 907-455-2802; by email at
fyhealth@uaf.edu; or at http://www.ctc.uaf.edu/health/.

Complete the following admissions requirement:

• Be at least 16 years old by the first day of the semester in which you
  are admitted.

Occupational Endorsement Programs

• Medical Billing (http://catalog.uaf.edu/endorsements/occupational-
  endorsement-programs/health-allied/medical-billing-oec)
• Medical Coding (http://catalog.uaf.edu/endorsements/occupational-
  endorsement-programs/health-allied/medical-coding-oec)
• Medical Office Reception (http://catalog.uaf.edu/endorsements/
  occupational-endorsement-programs/health-allied/medical-office-
  reception-oec)
• Nurse Aide (http://catalog.uaf.edu/endorsements/occupational-
  endorsement-programs/health-allied/nurse-aide-oec)