

# HEALTH, ALLIED

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Community and Technical College  
907-455-2800  
<http://www.ctc.uaf.edu/programs/health/>

## Occupational Endorsement

The occupational endorsements in allied health give students the knowledge and technical skills for employment in health care. Occupational endorsements are available in medical billing, medical coding, medical office reception and nurse aide.

Special admission, licensing or certification requirements may apply to students in this program. Applicants should familiarize themselves with these and speak with a faculty advisor if they have any questions or concerns.

### MEDICAL BILLING AND MEDICAL CODING

The occupational endorsements in medical billing and medical coding prepare students for employment in medical offices, clinics, hospitals and other medical facilities. Students in the program learn analysis of medical records and the assigning of codes for indexing diagnoses and procedures to provide information for reimbursement purposes.

### MEDICAL OFFICE RECEPTION

Students receive education in the theory and skills for both office work and clinical care. Prerequisites for the program include a high school diploma or GED.

### NURSE AIDE

The nurse aide occupational endorsement provides education and training to students in theory and basic nursing skills necessary to become efficient and productive health care team members. Students who successfully complete the program will be prepared to sit for the national nurse aide examination for certification. This program is open to those who can document a high school diploma or GED and 10th-grade reading level by exam, or who have the instructor's permission. Students must also be in good physical condition (capable of repeatedly lifting 50 pounds) and have the following immunizations: hepatitis B full series, two MMRs, chickenpox vaccine (or titer to prove immunity to MMR/chickenpox) and have a negative PPD for tuberculosis within the past year.

### PHLEBOTOMY

Training is also available in phlebotomy. UAF does not award degree certificates or endorsements in phlebotomy, but a student who completes the phlebotomy course may sit for national certification through the American Society for Clinical Pathology to become a certified phlebotomy technician.

Students wishing to enroll in phlebotomy must have documentation of antibody titer for hepatitis B, current immunizations or titers to measles, mumps, rubella, varicella, flu shot if required by site and a completed two-step PPD (Purified Protein Derivative) for tuberculosis within the past year, prior to registering for the class. Additional immunizations may be necessary as required by the externship site. Students must submit documentation of a background check administered through the Alaska State Troopers with the completed application.

Information on any of the allied health programs is available from the Allied Health Division at the Community and Technical College, PO Box

758040, Fairbanks, AK 99775; by calling 907-455-2822; by email at [fyhealth@uaf.edu](mailto:fyhealth@uaf.edu); or at <http://www.ctc.uaf.edu/health/>.

Complete the following admissions requirement:

- Be at least 16 years old by the first day of the semester in which you are admitted.

## Occupational Endorsement Programs

- Medical Billing (<http://catalog.uaf.edu/endorsements/occupational-endorsement-programs/health-allied/medical-billing-oec>)
- Medical Coding (<http://catalog.uaf.edu/endorsements/occupational-endorsement-programs/health-allied/medical-coding-oec>)
- Medical Office Reception (<http://catalog.uaf.edu/endorsements/occupational-endorsement-programs/health-allied/medical-office-reception-oec>)
- Nurse Aide (<http://catalog.uaf.edu/endorsements/occupational-endorsement-programs/health-allied/nurse-aide-oec>)