

Bookkeeping and Finance O.E.C.

- Demonstrate knowledge of the concepts, techniques and practices in the management of personal and business financing and financial institutions

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Minimum Requirements for Bookkeeping & Finance Occupational Endorsement: 16 credits

Students must earn a C- grade or better in each course.

Code	Title	Credits
General University Requirements		
Complete the general university requirements. (https://catalog.uaf.edu/endorsements/#guroccupationalendorsementstext)		
Occupational Endorsement Requirements		
Complete the occupational endorsement requirements. (https://catalog.uaf.edu/endorsements/#occupationalendorsementrequirementstext)		
Bookkeeping & Finance O.E.C Program Requirements		
Complete the following:		
ABUS F101	Accounting I	3
ABUS F141 or ABUS F201	Payroll Accounting Accounting II	3
ABUS F199	Business Practicum	1
ABUS F220	QuickBooks Accounting	3
Complete two of the following:		6
ABUS F160	Banking Principles	
ABUS F161	Personal Finance	
ABUS F233	Financial Management	
ABUS F234	Personal Investments	
Total Credits		16

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Admission Requirements

Complete the following admissions requirement:

- Be at least 16 years old by the first day of the semester in which you are admitted.

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Learning Outcomes are measurable statements that describe knowledge or skills achieved by students upon completion of the program.

Students graduating from this program will be able to:

- Demonstrate an understanding of accounting practices and financial statements related to a business
- Analyze a business related to the student's career and academic goals; managerial concepts, problems of working with groups and individuals, organizational structures, communications and planning