

# Applied Business Certificate

## Program Requirements

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## Minimum Requirements for Applied Business Certificate: 30 credits

Students must earn a C- grade or better in each course.

Code	Title	Credits
<b>General University Requirements</b>		
Complete the general university requirements. ( <a href="https://catalog.uaf.edu/certificates/#gurcertificatestext">https://catalog.uaf.edu/certificates/#gurcertificatestext</a> )		
<b>Certificate Requirements</b>		
Complete the certificate requirements. ( <a href="https://catalog.uaf.edu/certificates/#certificate requirementstext">https://catalog.uaf.edu/certificates/#certificate requirementstext</a> )		9
As part of the certificate requirements, complete the following:		
<i>Communication</i>		
Complete one of the following:		
ABUS F170	Business English	
ABUS F271	Business Communications	
WRTG F111X	Writing Across Contexts	
<i>Computation</i>		
Complete one of the following:		
ABUS F155	Business Math	
MATH F105	Intermediate Algebra	
or any MATH course at the F100 level or above		
<i>Human Relations</i> <sup>1</sup>		
ABUS F154	Human Relations (recommended)	
<b>Applied Business Program Requirements</b>		
Complete the following:		
ABUS F101	Accounting I	3
ABUS F161	Personal Finance	3
ABUS F175	Customer Service	3
ABUS F179	Supervision Fundamentals	3
ABUS F241	Business Law	3
or ABUS F242	Employment Law	
ABUS F260	Marketing Principles	3
BA F151X	Introduction to Business	3
<b>Total Credits</b>		<b>30</b>

<sup>1</sup> A.A.S. Approved Course

## Learning Outcomes

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Learning Outcomes are measurable statements that describe knowledge or skills achieved by students upon completion of the program.

Students graduating from this program will be able to:

- Possess basic accounting knowledge
- Understand complex behavioral patterns for working professionals
- Demonstrate computation and analytical skills
- Demonstrate effective writing and communication skills
- Demonstrate general business knowledge