

# ACCOUNTING TECHNICIAN CERTIFICATE

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## Minimum Requirements for Accounting Technician Certificate: 30 credits

Students must earn a C- grade or better in each course.

Code	Title	Credits
<b>General University Requirements</b>		
Complete the general university requirements. ( <a href="http://catalog.uaf.edu/certificates/#gurcertificatestext">http://catalog.uaf.edu/certificates/#gurcertificatestext</a> )		
<b>Certificate Requirements</b>		
Complete the certificate requirements. ( <a href="http://catalog.uaf.edu/certificates/#certificaterequirementstext">http://catalog.uaf.edu/certificates/#certificaterequirementstext</a> )		8-9
As part of the certificate requirements, complete the following:		
<i>Communication</i>		
ABUS F170	Business English	
or ABUS F271	Business Communications	
or WRTG F111X	Writing Across Contexts	
<i>Computation</i>		
ABUS F155	Business Math (or MATH at the 100 level or above)	
<i>Human Relations</i>		
ABUS F154	Human Relations (or other UAF certificate-approved human relations course)	
<b>Accounting Technician Program Requirements</b>		
Complete the following:		
ABUS F101	Principles of Accounting I	3
ABUS F141	Payroll Accounting	3
ABUS F201	Principles of Accounting II	3
or ABUS F235	Fund Accounting for Nonprofits	
ABUS F203	Accounting Capstone	3
ABUS F210	Income Tax	3
ABUS F220	Microcomputer Accounting: QuickBooks	3
BA F151X	Introduction to Business	3
<b>Total Credits</b>		<b>30</b>