### General University Requirements

For a UAF bachelor’s degree, you must earn at least 120 semester credits, including transfer credits, at the 100 level or above. Of these, 39 credits must be upper-division (300 level or above), of which 24 must be UA residence credits and 15 must be UAF credits.

At least 30 semester credits applicable to any bachelor’s degree must be earned at UAF. Transfer students need to earn at least 24 upper-division semester credits at UA, of which 15 must be UAF credits. Transfer students must earn at least 12 semester credits in the major and at least 3 semester credits in the minor. You must earn a C- grade or higher in all courses required for your degree, unless otherwise specified by your major (major, minor, general education requirements and degree requirements).

Unless otherwise specified, a course may be used more than once toward fulfilling degree, certificate, major and minor requirements. Credit hours for these courses count only once toward total credits required for the degree or certificate.

Since WRTG F211X, WRTG F212X, WRTG F213X and WRTG F214X are writing courses, any will satisfy the second half of the requirement in written communication for the bachelor’s degree. But you can’t enroll in WRTG F211X, WRTG F212X, WRTG F213X or WRTG F214X without first fulfilling the WRTG F111X requirement. (See Local Advanced Placement Credit — English [http://catalog.uaf.edu/getting-started/transferring-credits/].)

### General University Requirements for Baccalaureate Degrees

<table>
<thead>
<tr>
<th>Minimum number of credits</th>
<th>120 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credits earned at UAF (residence credit)</td>
<td>30 credits</td>
</tr>
</tbody>
</table>
of Fine Arts, Bachelor of Music, Bachelor of Science, Bachelor of Security and Emergency Management and Bachelor of Sport and Recreational Business degrees.

A minor from UAF consists of a minimum of 15 credits, at least 3 of which have to be earned at UAF. Students must earn a cumulative GPA of at least 2.0 (C) in the minor and follow minor requirements from the same academic catalog used for their bachelor’s program. An Associate of Applied Science degree or certificate of at least 30 credits earned at any regionally accredited college or university may be used to meet requirements for a minor in B.A. degree programs.

Some minors require more than 15 credits and approval from the department. Refer to specific requirements listed in the Bachelor’s Degree Program section. Students seeking minors can use DegreeWorks to review their options. Results in DegreeWorks will be more accurate after submitting a declaration of minor form to the Office of the Registrar by the beginning of the senior year.

SECOND BACHELOR’S DEGREE

UAF graduates who want to earn a second bachelor’s degree must complete at least 24 hours of credit beyond the first bachelor’s degree. Students must meet all general university requirements, degree requirements and major requirements for both degrees.

Students who earned a bachelor’s degree from another college or university must be accepted for admission as a transfer student. All general university requirements (including residency requirement), degree and major requirements must be met. Students who graduated from a regionally accredited college or university, however, will be considered to have completed the equivalent of the UAF baccalaureate general education requirements.

DOUBLE DEGREES

Students who want to earn more than one UAF bachelor’s degree must complete all general requirements as well as all major and minor requirements (if any) for all degrees. At least 24 semester credit hours beyond the total required for the first degree need to be earned before any additional degrees can be awarded. For two degrees completed at the same time, students may follow requirements from two different catalogs.

Differences Between Double Majors and Double Degrees

<table>
<thead>
<tr>
<th></th>
<th>Double Majors</th>
<th>Double Degrees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree(s) earned</td>
<td>One bachelor’s degree is earned. The Bachelor of Arts degree requires the completion of two majors rather than a major and a minor. Majors are selected from those approved for the B.A. degree. The Bachelor of Science degree requires the completion of a double major instead of a single major. Majors are selected from those approved for the B.S. degree.</td>
<td></td>
</tr>
<tr>
<td>Graduation application</td>
<td>A single graduation application and fee is required.</td>
<td>A separate graduation application and fee is required for each degree.</td>
</tr>
<tr>
<td>Catalog year</td>
<td>A single catalog is followed for both majors to meet requirements.</td>
<td>Different catalogs may be followed to meet requirements for each degree.</td>
</tr>
<tr>
<td>General university requirements and major requirements</td>
<td>All general university requirements and all major requirements for both majors must be met.</td>
<td>All general university requirements as well as major and minor requirements (if any) must be met for each degree.</td>
</tr>
<tr>
<td>Credit hours required</td>
<td>If one major is from a program that requires 120 total credits and the other major is from a program that requires 130 total credits, the 130 total credits must be completed.</td>
<td>At least 24 semester credit hours beyond the total required for the first degree must be completed before an additional degree can be awarded.</td>
</tr>
</tbody>
</table>

Degree Policies

RESIDENCE CREDIT

Residence credit is course credit earned through any unit of UAF. Formal classroom instruction, correspondence study, distance-delivered courses, individual study or research at UAF are all considered residence credit.

On the other hand, transfer credit, advanced placement credit, credit for prior learning, military service credit and credit granted through nationally prepared examinations are not considered resident credit, nor are credit-by-examination credits earned through locally prepared tests. None of these types of credit can be applied to UAF residency requirements.

UAF residence credit takes precedence over any nonresident credits. For example, if a student has AP credit for a course, but takes the same courses at UAF, the AP credit will be excluded and the UAF course will be applied to the degree requirements.
RESIDENCY REQUIREMENT
Most universities have residency requirements that call for a certain number of credits toward a degree to be earned at the degree-granting school. At UAF, the residency requirement for bachelor’s degrees is 30 resident credits.

DEGREE REQUIREMENTS AND TIME LIMITS
You may complete degree requirements in effect and published in the UAF catalog in any one of the previous seven academic years in which you are enrolled as a degree student for a bachelor’s degree. You’re considered enrolled in your degree program when you complete the appropriate degree student registration procedure. If you do not enroll for a semester or more, or if you enroll through the nondegree student registration process, you aren’t considered enrolled as a degree student during that time.

EXCEPTIONS TO DEGREE REQUIREMENTS
Occasionally an undergraduate student may request an exception to an academic requirement or regulation. Requests for academic dispensation must be approved by petition. If you submit a petition on the basis of a disability, the coordinator of Disability Services will be consulted. Petition forms are available at the Office of the Registrar online or at the registrar website. Forms need to be returned to the Office of the Registrar with required signatures of approval. The Office of the Registrar will notify note your petition in Degreeworks once the appropriate person or committee has made a decision. Academic petitions fall into three categories and each involves different processes:

• General Education Requirements Petitions
  If your petition deals with baccalaureate general education requirements or baccalaureate degree ethics or library science requirements, your advisor and the head of the department of the academic area involved must grant approval. Submit your signed petition to the Office of the Registrar. It will then be forwarded to the chair of the Faculty Senate CORE/General Education Requirements Curriculum Review Committee for consideration.

• Major or Minor Degree Requirement Petitions
  If you want to waive or substitute courses within your major or minor requirements, you need approval signatures from your advisor and the department or program head of your major or minor area. Submit your signed petition to the Office of the Registrar.

• Petitions for Other Requirements
  If your petition deals with general university and/or specific requirements for your degree or other academic policies, you need approval from your advisor and the dean or director of the college or school in which your major is located. Submit your signed petition to the Office of the Registrar. It will then be forwarded to the Provost for consideration.

RESERVING COURSES FOR GRADUATE PROGRAMS
Seniors who have only a few remaining requirements for a bachelor’s degree may take courses at the 400 or 600 graduate course level, have them reserved for an advanced degree, and not count toward the undergraduate program. To reserve one or more courses, you must be in your final year of an undergraduate program. Submit a written request to the Office of the Registrar during the first four weeks of the semester. The request should identify which semester courses you want reserved for graduate study and not counted toward your bachelor’s degree. (Reserving courses does not, however, assure that a graduate advisory committee will accept them as part of your eventual graduate program.)

Graduation
• Responsibility
  You are responsible for meeting all requirements for graduation.
  You are encouraged to communicate regularly with your academic advisor and to use Degree Works throughout your college career to ensure you are on track to graduate.

• Application for Graduation
  You need to formally apply for graduation. An application for graduation and non-refundable fee must be filed with the Office of the Registrar. We encourage students to apply the semester prior to the semester you plan to graduate. If you file your application by the published deadline, the graduation application fee is $50. If you miss the deadline, you can submit a late application for graduation published late graduation deadline for that semester. The fee for a late application is $80. Applications for graduation filed after the late deadline are processed for graduation the following semester. Students who apply for graduation and who do not complete degree requirements by the end of the semester must reapply for graduation and repay the fee.

• Diplomas and Commencement
  UAF issues diplomas to graduates three times a year: in September, January and June. Students who complete degree requirements for UA Board of Regents-approved academic programs during the academic year are invited to participate in the annual commencement ceremony at the end of spring semester.
  Names of students receiving degrees/certificates appear in the commencement program and are released to the media unless you submit a written request to the graduation department not to do so. (See Information Release and FERPA (http://catalog.uaf.edu/academics-regulations/information-release-ferpa/))
  Graduates are responsible for ordering caps and gowns through the UAF bookstore in early spring.

• Graduation with Honors
  Graduation with honors is a tribute that recognizes academic achievement. Honors graduates have earned a cumulative GPA of 3.5 or higher in all college work. If a student’s overall cumulative GPA is 3.5 or higher, a student graduates with the distinction of cum laude; 3.75 or higher, magna cum laude; 3.9 or higher and no grade lower than A-, summa cum laude. Your cumulative GPA for graduation with honors is based on all college work attempted at UAF, including any repeated or omitted credits due to Fresh Start.
  For transfer students to be considered for graduation with honors, they must have:
  • 3.5 cumulative GPA in all attempted UAF credits, and
  • UAF residence credits of 48 semester hours for a bachelor’s degree.

Once those requirements are met, a cumulative GPA is calculated combining all college work attempted at UAF, as well as all college work attempted at any other institutions you’ve attended, including repeated credits and any credits that may not have been accepted for transfer to UAF. The combined cumulative GPA must also be 3.5 or higher for a transfer student to graduate with honors.
Types of Bachelor’s Degrees

- **Bachelor of Applied Arts and Sciences**
  The B.A.A.S. interdisciplinary degree designed for students with technical or vocational backgrounds who want to enhance their experiences with more advanced academic pursuits.

- **Bachelor of Applied Management**
  The B.A.M. online degree is designed for individuals who have completed 21-30 credit hours in an area of specialization or trade and aspire to assume middle-management-level positions in their chosen field.

- **Bachelor of Arts**
  The B.A. degree emphasizes written and oral communication skills, creative thinking, critical analyses of texts, understanding cultures, and a working knowledge of social, political and historical contexts. The degree is typically pursued by students whose major areas of study are directed toward humanities, arts and social science disciplines.

- **Bachelor of Business Administration**
  The B.B.A. degree is the undergraduate equivalent of an MBA. Students explore a wide spectrum of business-related issues to develop advanced business, management and administration skills required in organizational settings at senior levels, and to accelerate high-level career development in the workplace.

- **Bachelor of Fine Arts**
  The B.F.A. degree has a rigorous curriculum designed to prepare talented students for professional careers in the arts.

- **Bachelor of Music**
  The B.M. degree encourages acquisition of skills and display of talent in music, with special emphasis on aesthetic performance and understanding.

- **Bachelor of Security and Emergency Management**
  The B.S.E.M. degree prepares students for professional careers in emergency management, homeland security, public safety and emergency services.

- **Bachelor of Science**
  The B.S. degree emphasizes oral and written communication skills and analytical skills for examining and solving problems. The degree is typically pursued by students whose major areas of study are directed toward natural sciences, mathematics, statistics, engineering, computer science and some social science fields.

- **Bachelor of Sport and Recreation Business**
  The B.S.R.B. will provide academic preparation and sought-after, vocational skills will graduate ready to start or advance in careers in emergency management, homeland security, public safety and emergency services.

1. Build knowledge of human institutions, sociocultural processes, and the physical and natural world through the study of the natural and social sciences, technologies, mathematics, humanities, histories, languages and the arts.

2. Develop intellectual and practical skills across the curriculum, including inquiry and analysis, critical and creative thinking, problem-solving, written and oral communication, information literacy, technological competence, and collaborative learning.

3. Acquire tools for effective civic engagement in local through global contexts, including ethical reasoning, intercultural competence, and knowledge of Alaska and Alaska issues.

4. Integrate and apply learning, including synthesis and advanced accomplishment across general and specialized studies, adapting them to new settings, questions and responsibilities, and forming a foundation for lifelong learning.

If you completed your bachelor’s degree, Associate of Arts degree or Associate of Science degree from a regionally accredited institution, you will be considered to have completed the equivalent of the general education requirements when you have been officially accepted to an undergraduate degree program at UAF.

**ALASKA NATIVE-THEMED REQUIREMENTS**

The Alaska Native-themed requirement is a degree requirement for all baccalaureate, associate of arts and associate of science degrees. The requirement may be met by taking a designated Alaska Native-themed course anywhere in the student’s course of study, including general education requirements, major requirements, minor requirements and electives. For a summary of the Alaska Native-themed courses see the Alaska Native-themed Requirements chart.

**Postbaccalaureate Certificate Requirements**

For information regarding Postbaccalaureate Certificate Requirements visit the Postbaccalaureate Certificate page.