

# ACADEMIC ADVISING AND LEARNING ASSISTANCE

Academic advising is a vital part of a student's experience at UAF. In fact, academic advising is so important that UAF requires all degree students to meet with their academic advisor at least once a semester, including the summer semester, before students can schedule courses. An academic advisor can help students to develop an educational plan encompassing a student's academic and career goals, major and/or minor requirements, and help provide a semester-by-semester study plan to ensure timely graduation. Students can also see degree and major requirements through DegreeWorks at UAOnline (<http://uaonline.alaska.edu>). UAF students admitted into a major will be advised by a faculty member from the department or a staff advisor from the school or college. Visit the newly admitted student page (<https://www.uaf.edu/admitted/advising.php>) for a list of academic advisor contact information.

The Academic Advising Center on the Fairbanks campus helps general studies undeclared and pre-major students as well as students in majors who are exploring other bachelor degrees. Certificate, associate, vocational and technical program students are advised at the Community and Technical College's Student Advising and Registration Center, in downtown Fairbanks. Native and rural Alaska students are encouraged to seek an academic advisor from Rural Student Services, in the Brooks Building. Students attending community campuses outside Fairbanks should contact local student services staff for information on registration, deadlines and other policies unique to their campus or region.

## Academic Advising Center

Academic Advising Center advisors offer comprehensive guidance for general studies undeclared, exploratory, pre-major, and AHEAD students, as well as student-athletes, nondegree students, academically disqualified students, and students who are in transition from a declared major to another degree program. The center is also a clearinghouse for general university and degree information. Academic advisors at the AAC also help students with information about nontraditional credit options like credit for prior learning and meeting requirements for pre-professional academic programs like law, dentistry, architecture, pharmacy, physician assistant, or other pre-professional programs outside of what is offered in Alaska.

The Academic Advising Center, in cooperation with other departments, provides academic support with reference materials, referrals, and study assistance to build and refresh knowledge in writing, math, reading and science. Staff can also help students discover their interests, abilities and aptitudes using software programs, inventories, and other tools and assessments that provide guidance about careers and academic majors. These programs are free for UAF students.

Contact the Academic Advising Center by visiting 510 Gruening, calling 907-474-6396 (toll-free at 888-823-8780), or emailing [uaf-advising@alaska.edu](mailto:uaf-advising@alaska.edu) ([uaf.advising@alaska.edu](mailto:uaf.advising@alaska.edu)). Specific information for students can be found on the Academic Advising Center website (<http://www.uaf.edu/advising/>).

## Community and Technical College Student Advising and Registration Center

The Community and Technical College Student Advising and Registration Center provides advising and support for students in A.A. and A.A.S. degree, certificate and specialized training programs to contribute to a successful learning experience and transition to a career. Staff recognize the unique concerns of adult and returning students as well as traditional students entering college. Academic advisors can help with pre-admission advising, academic assessment, placement, and financial aid information and applications, as well as with choosing a major.

The center offers academic support through developmental courses, workshops, classroom presentations and one-on-one assistance to help conquer academic hurdles. In addition, advising staff provide personalized career advice based on job market information and a student's personal goals. Staff ensure that students have a broad base of support as they plan the move from college to career.

For more information, contact the Student Advising and Registration Center by visiting the Community and Technical College located at 604 Barnette St., Fairbanks, AK 99701, calling 907-455-2800 or visiting the Student Advising and Registration Center website (<http://www.ctc.uaf.edu/student/>).

## Rural Student Services

Rural Student Services is the vital link between the Fairbanks campus and rural Alaska communities. RSS provides comprehensive academic advising services with a focus on the freshman and sophomore years. Advisors at RSS recognize and are sensitive to the unique cultural components of Alaska Native and rural Alaska students at UAF. RSS advisors provide comprehensive advising and referrals to various support services on the Fairbanks campus. RSS advisors register students for classes, explain academic requirements and explore degree options. Other RSS services include assistance with admissions and financial aid, career advising, and student advocacy.

RSS functions as a student center in the Brooks Building where students can share Native cultural traditions on campus and attend a variety of Native student club activities. Students who are enrolled at UAF and are Alaska Native or come from a rural area are encouraged to use the resources and services offered by Rural Student Services.

For more information visit Rural Student Services, located on the Brooks Building main floor, call 907-474-7871 or 888-478-1452, email [uaf-rss@alaska.edu](mailto:uaf-rss@alaska.edu) or visit the Rural Student Services website (<http://www.uaf.edu/rurals/>).

## International Student Advising

Students from other countries face many situations that American students do not encounter. International students must comply with immigration regulations, adapt to a new and often strange culture, and adjust to the American system of higher education. International student advisors are a liaison between the student and various U.S. immigration agencies. Advisors issue documents so students can apply for visas, help students adjust to UAF, and provide immigration and personal assistance. For more information, contact International Programs and Initiatives at 907-474-7677 or 907-474-7157, [uaf-internationalprograms@alaska.edu](mailto:uaf-internationalprograms@alaska.edu) or at the International Programs website (<http://www.uaf.edu/oip/>).

## Student Support Services

Student Support Services gives students opportunities for academic development, helps them meet college requirements and motivates them to complete their degree program. SSS addresses the unique challenges faced by students from non-college-going and limited-income backgrounds, and supports students experiencing a documented disability by helping them take advantage of academic support resources at UAF. The program is primarily funded by a TRiO grant from the U.S. Department of Education, as well as additional institutional support.

Services include comprehensive advising, tutoring and peer coaching, free printing, first-year learning communities, academic and STEM mentoring, cultural and social engagement, laptop and media loans, and a supportive environment. Eligible incoming local freshmen are encouraged to apply to the Emerging Scholars Academy bridge program held every fall.

All services are free to eligible students. The program is staffed with certified student tutors.

To receive SSS program services, a student must have an academic need and meet one or more of the following criteria:

- be financially limited according to federal criteria,
- be a first-generation college student (meaning neither parent has earned a bachelor's degree), or
- have a documented physical or learning disability.

Participants must also be U.S. citizens or permanent residents, be enrolled in at least 9 credit hours and must be admitted to and pursuing a bachelor's degree from UAF.

For information, visit Student Support Services in 514 Gruening, call 907-474-6844, email [trio.sss@alaska.edu](mailto:trio.sss@alaska.edu) or visit the Student Support Services website (<http://www.uaf.edu/sss/>) for an application.

## Tutoring Services

Information about lab hours for all Fairbanks campus academic support resources and tutoring options is on the Academic Advising Center website (<https://www.uaf.edu/advising/student-resources/>). Most of these resources are free.

- **Accounting Lab**

The Accounting Lab provides tutoring services to students enrolled in accounting courses. Located in 219 Bunnell Building, the lab is staffed by accounting graduate students and outstanding undergraduate students. Lab hours are assigned (but flexible) Monday through Saturday. For more information, contact the Department of Accounting and Information Systems at 907-474-7461.

- **Chemistry Learning Center**

For more information contact the Department of Chemistry and Biochemistry at 907-474-6287 or visit the Chemistry Learning Center website (<http://www.uaf.edu/chem/clc/>).

- **Developmental Education Math, English and Reading Labs**

The Department of Developmental Education provides academic support labs in math, English and reading. These labs are at each rural campus, at the Community and Technical College, and on the Fairbanks campus. Labs provide tutoring and small-group instruction for students taking developmental, academic or vocational math, and reading and writing courses. Academic support labs supplement and support student learning as well as improve and expand student skills in these areas. For further information contact your local campus

or the Department of Developmental Education at 907-474-1112 or 877-747-1580.

- **Foreign Language Laboratory**

The language lab, in 609 Gruening, provides assistance in French, Spanish, Japanese, German and Russian. Computer programs, CDs, cassettes and spell-checkers are available. Call the Department of Foreign Languages and Literatures at 907-474-7396 for lab hours.

- **Math and Statistics Laboratory**

This lab provides flexible-hour assistance seven days a week to students enrolled in mathematics and statistics courses. The lab is coordinated by faculty, and services are provided by students. For more information, contact the Math Department at 907-474-5427.

- **Speaking Center**

The Speaking Center, in 507 Gruening, provides coaching on refining presentation topics and presentation organization. Students receive immediate, constructive suggestions from a Speaking Center coach. The center is usually open weekdays and some evenings. Visit the Speaking Center website (<http://www.uaf.edu/speak/>) for center hours. For more information, contact the Speaking Center at 907-474-5470 or [uaf-speakingcenter@alaska.edu](mailto:uaf-speakingcenter@alaska.edu).

- **Writing Center**

The Writing Center, in 801 Gruening, is open Sunday through Friday for tutoring all enrolled students. The staff, composed of English graduate teaching assistants and outstanding undergraduate students, reviews student writing projects at any stage, from planning to drafting and revising. Tutors are available to help students improve grammar and usage. For information, call the Writing Center at 907-474-5314.