

CERTIFICATE, ACCOUNTING TECHNICIAN

Students must earn a C- grade or better in each course.

Minimum Requirements for Accounting Technician Certificate: 30 credits

Code	Title	Credits
General University Requirements		
Complete the general university requirements. (https://catalog.uaf.edu/archives/2020-2021/certificates-associate/)		
Certificate Requirements		
<i>Communication</i>		
Complete one of the following:		3
ABUS F170	Business English	
ABUS F271	Business Communications	
WRTG F111X	Writing Across Contexts	
<i>Computation</i>		
ABUS F155	Business Math (or MATH at the 100 level or above)	3
<i>Human Relations</i>		
ABUS F154	Human Relations (or other UAF certificate-approved human relations course)	3
Accounting Technician Program Requirements		
ABUS F101	Principles of Accounting I	3
ABUS F141	Payroll Accounting	3
ABUS F201	Principles of Accounting II	3
or ABUS F235	Fund Accounting for Nonprofits	
ABUS F203	Accounting Capstone	3
ABUS F210	Income Tax	3
ABUS F220	Microcomputer Accounting: QuickBooks	3
BA F151X	Introduction to Business	3