

GRADING OPTIONS

Auditing

Students who want to enroll in one or more courses for informational purposes may only register as an auditor if space is available and auditing is permitted in the class. The student pays for the course tuition and fees, but the course credits are not included in the computation of study load for full-time/part-time determination or for overload status.

The requirement, acceptance and review of work, and lab privileges are at the discretion of the instructor. A grade of AU (audit) is granted to students who complete an audited course, but no credit is awarded. Audited courses do not apply to degree requirements, and they will not transfer to other institutions.

When registering, the student should indicate on the registration form the desire to audit a course. Students who want to change from audit to credit must request the change before the deadline to add a course. Requests made after the third Friday after the first day of instruction must be approved by the instructor of the course. All changes must be made before the deadline for student-initiated withdrawals.

Instructors set the requirements under which an AU grade is to be recorded. Faculty can give a W grade for auditors not meeting the established auditing requirements. After auditing a class, at least one year must pass before requesting local credit by exam for that class.

CHANGING FROM CREDIT TO AUDIT

Courses that have the audit option available may be changed from credit to audit (or audit to credit) status prior to the add/drop deadline without the permission of the instructor. Changes after the add/drop deadline can be made with approval by the instructor until the last day for student-initiated withdrawals.

Credit/No-Credit Option

Undergraduates only – The credit/no-credit option encourages students to explore areas of interest not necessarily related to their major. This option may be used for one undesignated elective (an elective that is not specifically required for the student's major) each semester. The deadline for choosing the credit/no-credit option is the third Friday after the first day of instruction in a semester. The instructor does not know the student's status in the course, and the course is completed the same way as other students in the class. Credit for the course is awarded if the student's performance is at the C- grade level or higher; if the performance falls below that level, the course will not appear on the student's academic record. In either case, the course will not be included in any GPA calculations. If credit is granted, a CR grade will be entered for the course.

Under the credit/no-credit option, students may take undesignated elective courses or courses to meet the minimum credit requirements for a degree. Major or minor requirements and those specified as foundation courses are not allowed.