**BUSINESS ADMINISTRATION (BA)**

**BA F151X  Introduction to Business (s)**
3 Credits
Business organization, business theory and the nature of major business functions such as management, finance, accounting, marketing and personnel administration are the main components of this course. This course will also focus on the methods and data required to research and analyze good business practices and decisions while developing these major business functions. Additionally, this course will review opportunities and requirements for professional business careers.

**Attributes:** UAF GER Social Sciences Req

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F235  Entrepreneurship**
3 Credits
Offered As Demand Warrants
This course takes a hand-on, problem-based learning approach that works through real problems faced by entrepreneurs and small business owners. Using real-world scenarios and exercises throughout, the student will gain experience in the roles of small business, financial analyst, marketer and business owner in order to find solutions. A business research approach preparing students to help themselves and others within their community to complete a feasibility study.

**Prerequisites:** BA F151X; ACCT F261X.

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F241  Advertising, Sales and Promotion**
3 Credits
Offered Fall or Spring
Advertising, publicity, sales management, sales promotion, direct marketing and the interrelationships necessary for effective promotions in domestic or international, small or large, goods or services, and for-profit or nonprofit organizations.

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F253  Internship in Business**
1-3 Credits
Supervised work experience in an approved position related to the student’s career interests or objectives. Number of credits depends on type of position and time worked. No student can count more than eight internship credits towards a degree.

**Prerequisites:** Approval of program or department head.

**Lecture + Lab + Other:** 1-3 + 1-3 + 0

**BA F254X  Personal Finance (s)**
3 Credits
This course will give you the ability to use your knowledge and skills to manage your financial resources effectively for a lifetime of financial well-being. You will learn personal finance concepts and information as well as practical application that will help you to save, budget, avoid debt and spend wisely. You will take what you learn and start practicing sound financial habits throughout the semester that will serve you well for the rest of your life.

**Attributes:** UAF GER Social Sciences Req

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F280  Sport Leadership**
3 Credits
Offered As Demand Warrants
Provides leadership theory and develop leadership skills for application internal and external to their sport. Focus on the identification and development of leadership skills/abilities and application within the classroom, a sport and for an on-campus project.

**Cross-listed with** LEAD F280; SPRT F280.

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F281X  Introduction to Sport Management**
3 Credits
Offered As Demand Warrants
Provides a basic understanding of the methods employed to manage amateur and professional sports organizations and the legal issues involved. Topics such as stadium financing, risk management contracts and human resource management, data collection, public versus private sector labor laws, collective bargaining and drug testing will be examined. Basic management techniques, theory and problems associated with the field sport management are discussed along with history and current trends in sport management.

**Cross-listed with** SPRT F281X.

**Attributes:** UAF GER Social Sciences Req

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F305  Leadership Alaska: Making a Difference (s)**
4 Credits
Offered Spring
A leadership seminar and practicum which will involve building community, developing networks, learning leadership theories, understanding civic responsibility, and creating an action project through which the student becomes a leader.

**Prerequisites:** Either be an Alaska Scholar; an Honors student; a member of the National Society of Collegiate Scholars; have a 3.25 GPA; or permission of instructor.

**Lecture + Lab + Other:** 4 + 0 + 0

**BA F307  Introductory Human Resources Management**
3 Credits
Introduction to management principles and personnel practice in industry, analysis of labor-management problems, methods and administration of recruiting, selecting, training and compensating employees, and labor laws and their applications.

**Prerequisite:** WRTG F111X or equivalent.

**Lecture + Lab + Other:** 3 + 0 + 0

**BA F308  Professional Development: How to Prepare for a Job and Other Survival Skills**
1 Credit
Offered As Demand Warrants
The course involves the development and use of skills in critical analysis and composition of business and personal communications. This includes evaluating the mechanics and content resumes, letters and emails. The course is designed to give students a comprehensive view of planning and implementation of career advancement strategies, interviews, career action plans and other job seeking skills used in business etiquette, dress, personal brand and culture.

**Prerequisites:** WRTG F111X; COJO F131X or COJO F141X or COJO F121X; BA F151 or ACCT F261.

**Lecture + Lab + Other:** 1 + 0 + 0
BA F309  Professional Development: Finding a Career
1 Credit
Offered As Demand Warrants
The course involves the development and use of skills in critical analysis and composition of business and personal communications. This includes evaluating the mechanics and content of resumes, letters, reports and memoranda. The course is designed to give students a comprehensive view of planning and implementation of career advancement strategies, crafting an effective social media presence, interviews, second round interrogations and site visits.
Prerequisites: WRTG F211X or WRTG F213X; BA F308.
Lecture + Lab + Other: 1 + 0 + 0

BA F310  Professional Development: Being Successful in Your Career
1 Credit
Offered As Demand Warrants
The course involves the development and use of skills in critical analysis and composition of business and personal communications. This includes evaluating the content of resumes and cover letters. The course is designed to give students a comprehensive view of planning and implementation of career advancement strategies, such as interviews, negotiations, networking skills, how to run meetings and facilitate presentations, conflict management, ethics, using social media and networking career advancement, and the interpersonal skills necessary to be effective in a business.
Prerequisites: WRTG F211X or WRTG F213X; BA F308.
Lecture + Lab + Other: 1 + 0 + 0

BA F317  Employment Law (W)
3 Credits
Offered Fall or Spring
Basic personnel and human resource management law, including labor law and current management practices in administering collective bargaining agreements. Emphasis on the major federal and Alaska state laws affecting personnel management.
Prerequisites: BA F307 or concurrent enrollment; WRTG F111X; WRTG F211X or WRTG F213X.
Lecture + Lab + Other: 3 + 0 + 0

BA F323X  Business Ethics (h)
3 Credits
Offered Fall, Spring, Summer; As Demand Warrants
A grounding in ethical theories and basic issues of moral thought, with examples which highlight the pitfalls in practical ethics which future managers are likely to face, and the need to design organizations so as to promote ethical behavior.
Prerequisites: Junior standing.
Attributes: UAF GER Ethics Req
Lecture + Lab + Other: 3 + 0 + 0

BA F325  Financial Management
3 Credits
Time value of money, bond and stock valuation, capital budgeting, risk-return trade-offs and option pricing.
Prerequisites: ACCT F261X; ECON F201X; ECON F202X; ECON F227; MATH F230X or MATH F251X.
Lecture + Lab + Other: 3 + 0 + 0

BA F330  The Legal Environment of Business
4 Credits
The judicial system, legal processes, administrative procedures, law of torts, contract and agency government regulation of business, business ethics, corporate social responsibility and the uniform commercial code.
Lecture + Lab + Other: 4 + 0 + 0
BA F443 Social Media Marketing  
3 Credits  
Offered As Demand Warrants  
The purpose of this course is to give you an understanding of the concepts, methods and practices utilized for social media marketing (SMM) by large firms, small businesses and non-profits. You will learn to prepare, implement and measure a social media marketing campaign. Topics of interest include how consumers respond to and interact with social media, how businesses develop an effective social media campaign, how to set social media marketing goals and how to measure results. After completing this course, you will be a more sophisticated consumer as well as be able to assemble a basic social media plan for an organization.  
Prerequisites: BA F343; AIS F101.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F445 Marketing Research (W)  
3 Credits  
Offered Fall or Spring  
Basic processes and tools of marketing research with emphasis on utilization of research findings as an integral part of the managerial decision-making process. Techniques of qualitative and quantitative data-gathering and analysis to solve a marketing problem. Practices appropriate to domestic or international, small or large, goods or services, and for-profit or nonprofit organizations. B.A. standing; or permission of the SOM advisor.  
Prerequisites: BA F343; ECON F227; WRTG F111X; WRTG F211X or WRTG F213X; upper division B.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F447 Compensation Management (O, W)  
3 Credits  
Offered Fall or Spring  
Theory and practice of wage and salary, benefits and risk management. Planning, administration, auditing, adjusting and budgeting for compensation and risk.  
Prerequisites: BA F307; COJO F131X or COJO F141X; WRTG F111X; WRTG F211X or WRTG F213X.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F453 Internship in Business Administration  
1-3 Credits  
Offered As Demand Warrants  
A supervised practical work experience to enable students to apply their course work in a business environment. Admission dependent upon approved sponsorship arrangements. Repeated for a maximum of six credits.  
Prerequisites: Accumulative 3.0 GPA in ACCT and BA courses.  
Lecture + Lab + Other: 0 + 2.9 + 0 

BA F454 Student Investment Fund (O)  
3 Credits  
Hands-on experience in portfolio management. Students will be making investment and diversification decisions affecting the $500,000 Student Investment Fund. B.A. standing; permission of the SOM advisor or instructor.  
Prerequisites: COJO F131X or COJO F141X; BA F325 or equivalent; upper division B.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F455 Portfolio Management  
3 Credits  
The second course involved with the hands-on management of the $500,000 Student Investment Fund. Students will carry out the duties of officers of the fund and will be responsible for portfolio diversification and management decisions affecting the fund. B.A. standing; permission of the SOM advisor or instructor.  
Prerequisites: BA F454; upper division B.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F456 Small Business Management (W)  
3 Credits  
Offered Fall or Spring  
Operations and special problems of the small business with emphasis on both existing firms and new ventures. Starting new businesses, buying going concerns, acquiring and operating franchises, establishing lines of credit, management, legal matters, profit planning, pricing, inventory levels, record systems, tax regulations and employee supervision.  
Prerequisites: ACCT F261X; ACCT F262; WRTG F111X; WRTG F211X or WRTG F213X.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F457 Training and Management Development  
3 Credits  
Offered Fall or Spring  
Theory and practice of employee training programs, needs assessments, learning theories, instructional design, training techniques and evaluation, management development and career development techniques and practices.  
Prerequisites: BA F307.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F460 International Business  
3 Credits  
Offered Fall or Spring  
Relationships among nations with particular emphasis on the business, economic, and sociocultural institutions that influence the performance of managers. Formulation of objectives, strategies and organizational structures within the context of international diversity.  
Prerequisites: COJO F131X or COJO F141X.  
Recommended: Senior standing.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F461 International Finance  
3 Credits  
Offered Fall or Spring  
Development of analytical skills, logical thought processes and information literacy necessary to make and implement investment decisions in a global setting.  
Prerequisites: BA F325.  
Lecture + Lab + Other: 3 + 0 + 0 

BA F462 Corporate Strategy  
3 Credits  
An integrative approach to strategy formation and implementation to achieve organization goals. Students will be introduced to theoretical perspectives and associated methodologies directed toward resolving the unstructured problems and opportunities which confront general managers at the highest levels of an organization. B.A. standing; or permission of the SOM advisor.  
Prerequisites: COJO F131X or COJO F141X; ACCT F262; BA F325; BA F343; BA F360; BA F390; ECON F321 or ECON F322 or ECON F324 or ECON F350; upper division B.  
Lecture + Lab + Other: 3 + 0 + 0
BA F467  Current Topics in Management  
3 Credits  
Offered Fall or Spring  
Examines current management trends with regard to major theories and practices in the field. Topics of interest could include organizational development, performance appraisal, personnel selection and international human resources management.  
Prerequisites: BA F307; BA F390.  
Lecture + Lab + Other: 3 + 0 + 0

BA F470  Leadership Theory and Development  
3 Credits  
Offered Alternate Spring  
A guide for interpreting leadership theories related to one another, and how students can apply the leadership theories to their personal development.  
Prerequisite: WRTG F111X; WRTG F211X or WRTG F213X; COJO F131X or COJO F141X; BA F390.  
Lecture + Lab + Other: 3 + 0 + 0

BA F472  Leading Change  
3 Credits  
Offered Alternate Fall  
The course is designed to explore some of the technologies for intervening in organizations to develop their capability and to achieve change. We explore the way in which change agents deal with their conflicting demands. The thrust of the text is how to become a leading change agent within an organization and extend your understanding and application of key concepts and theories.  
Prerequisites: WRTG F211X or WRTG F213X; COJO F131X or COJO F141X; BA F390; or permission of instructor.  
Lecture + Lab + Other: 3 + 0 + 0

BA F481  Entertainment and Sport Event Management  
3 Credits  
Offered As Demand Warrants  
This course is designed to provide the student with knowledge pertaining to the various aspects of managing a public sport and/or entertainment event and their production. Some of the topics discussed include economic impact, sponsorship, risk management, staff and volunteers, customer service, concessions, crowd management and technology. Sport will also be discussed from a unique Alaskan viewpoint, as a sport often takes the form of an event and/or entertainment that differs from the traditional "professional sporting event".  
Prerequisites: BA F343, BA F281; COJO F141X.  
Cross-listed with SPRT F481.  
Lecture + Lab + Other: 3 + 0 + 0

BA F482  Sport Marketing  
3 Credits  
This course provides a decision-orientated overview of sport marketing management in sport organizations. This course is designed to acquaint students with comprehensive fundamental theories and issues in sport marketing, grounded within traditional marketing principles, and emphasizing unique application to the sport industry. Accordingly, the most basic objectives of the course are to provide you with a broad introduction to sport marketing concepts, the role of sport marketing in society, the role of sport marketing within organizations and the various factors that influence marketing decision-making.  
Prerequisites: BA F343, BA F281; COJO F141X.  
Cross-listed with SPRT F482.  
Lecture + Lab + Other: 3 + 0 + 0

BA F483  Sport Sales  
3 Credits  
This course is designed to provide the student with knowledge pertaining to the various aspects of sales and ticketing techniques to help them in their pursuit of employment. Some of the topics discussed include ticket distribution, customer service, ticketing software as well as real life ticket sales campaigns. Sport sales will also be discussed from a unique Alaska viewpoint, as sport sales can differ from the traditional "professional sporting event" with the unique nature of Alaskan entertainment and sport.  
Prerequisites: BA F343, BA F281; COJO F131X or COJO F141X.  
Cross-listed with SPRT F483.  
Lecture + Lab + Other: 3 + 0 + 0

BA F490  Current Topics in Marketing  
3 Credits  
Offered Fall or Spring  
Examines current marketing trends with regard to production, distribution, promotion, pricing and target markets. Focus on trends in Alaska, the U.S. and worldwide.  
Prerequisites: BA F343.  
Lecture + Lab + Other: 3 + 0 + 0

BA F491  Services Marketing  
3 Credits  
Offered Fall or Spring  
Marketing principles in the service sector with special emphasis on such service industries as banking, healthcare, recreation, retailing and tourism. Includes practices appropriate to domestic or international, small or large, and for-profit organizations.  
Prerequisites: BA F343.  
Lecture + Lab + Other: 3 + 0 + 0

BA F492  Seminar  
1-6 Credits  
Lecture + Lab + Other: 1-6 + 0 + 0

BA F492P  Seminar  
1-6 Credits  
Lecture + Lab + Other: 1-6 + 0 + 0

BA F498  Research  
1-9 Credits  
Lecture + Lab + Other: 0 + 0 + 0

BA F499  Thesis  
1-9 Credits  
Lecture + Lab + Other: 0 + 0 + 0